

**APPENDIX A – Code of Ethics**

As a member of the Arizona FCCLA Board of Directors and / or State Executive Council, I will –

- Listen carefully to my teammates, and those served by the Board.
- Respect the opinion of other Directors or officers.
- Respect and support the majority decisions of the Board and / or the State Executive Council.
- Recognize that all authority is vested in the Board when it meets in legal session and not with individual Board members.
- Keep well informed of developments that are relevant to issues that may come before the Board.
- Participate actively in Board meetings and actions.
- Call to attention of the Board any issues that I believe will have an adverse effect on the Board and those we serve.
- Attempt to interpret the needs of beneficiaries of the Board and interpret the action of the Board to its beneficiaries.
- Refer complaints to the proper level of the chain of command.
- Vote to appoint the best possible person to lead the Board.
- Represent all the beneficiaries of the Board and not a particular geographic area of special interest group.
- Do my best to ensure that the Board is well maintained, financially secure, growing, and always operating in the best interest of its beneficiaries.
- Always work to learn more about the Director’s job and how to do it better.
- Declare any conflict of interest between my personal life and my position on the Board and avoid voting on issues that appear to be a conflict of interest.

As a member of the Board of Directors and / or State Executive Council, I will not –

- Be critical, in or outside of the Board meeting, of other directors or their opinions.
- Use the Board or any part of the Board for my personal advantage or the personal advantage of my friends or relatives.
- Discuss the confidential proceedings of the Board outside of the Board meeting.
- Promise prior to a meeting how I will vote on any issue in the meeting.
- Intervene with duties of the State Adviser or undermine their authority.

*I have read and am familiar with the Board policy concerning code of ethics. I agree to abide by the code of ethics throughout my term as a member of the Board of Directors and / or State Executive Council.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Printed): \_\_\_\_\_